



U.S. General Services Administration

Federal Acquisition Service

Emergency Disaster Recovery Programs

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Today's Session – Desired Outcomes

- Emergency Disaster Recovery Programs
- Participation with Government Agency's, Private Sector, and State and Local Governments
- Developments and Expectations
- Impact on organization and interaction with GSA



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Emergency Disaster Recovery Programs

- Rental Supplemental Vehicle Program (RSVP)
 - GSA Fleet Short Term Rental - BPA

- Emergency Lodging Program

- Bus and Shuttle Services



Rental Supplemental Vehicle Program

- New Program to supplement federal fleet requirements
- Official business vehicular needs only
- Rental vehicles for other than TDY needs



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Rental Guidelines

- Official Business Only – Non TDY
- Fleet replacement due to maintenance
- Fleet replacement due to accident
- Special events – G8 Summit Conference
- Transportation Support for National / Natural disasters
- Emergencies and continuity of operational needs
- Deployment of Incident Management Teams



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Services Include

- Reservation Services – Toll Free numbers
- On-line Booking tools – Direct Access w/ assigned CDP #'s
- Volume Discounts – number of vehicles – length of rentals
- Centrally Billed Accounts –
 - SmartPay® Cards Account Reconciliation Tools
- Reporting and Internet Tools
- Most non-airport locations



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Rental Supplemental Vehicle Program

- Pricing
 - Daily – Not to exceed weekly pricing
 - Weekly – Not to exceed 6 days
 - Monthly – Not to exceed 4 weeks
- Insurance
 - Government is self insured
 - No insurance is included in pricing
 - No insurance required to purchase
 - No additional driver fees –
 - Properly licensed Official drivers 18 Year old and above



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➤ Benefits

- Tax Exempt in most states
- Government Administrative Rate Supplement does not apply
- Off Airport Locations – lower overhead – no airport fees – no convention fees

➤ Billing

- No Pre-Billing Allowed
- Can bill contract in 30 day increments
- Monthly – Not to exceed 4 weeks



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- Reporting – Quarterly – Electronic
 - Government-wide
 - Agency Wrap Up
 - Ordering Agency reports – Incident reports
 - Name
 - Locations - Rental City and State
 - Size and Number of Vehicles
 - Average Miles Per Day
 - Total Dollar Volume



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➤ GSA Fleet – Short Term Rentals

- BPA with Same Provisions as RSVP
- Offered to GSA Fleet Customer's
 - Immediate use
 - Handles Entire Procurement Process
 - Direct Pass Through on Account Bill
 - Include Fuel Card w/Advanced Notice



Rental Supplemental Vehicle Program

U.S. General Services Administration

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➤ GSA Fleet – Short Term Rentals

- Toll Free Number: 1-866-886-1232
- Via e-mail: gsa_rental@gsa.gov
- Hours of Operation
 - Monday through Friday 7 AM to 5 PM CST
 - Expert Staff
 - Qualified Vendors
 - Timely Service



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➤ Information Required

- Number of vehicles
- Type of vehicle(s)
- Location(s) for the vehicle(s) [street address and zip code]
- Date vehicle(s) needed
- Time vehicle(s) needed (estimated pick-up time)
- Date of vehicle(s) return
- Fuel card(s)
- Special Instructions/Requirements



Transportation Relocation and Delivery Services

- Schedule 48
- Transportation SIN # 411-2
 - Rental Supplemental Vehicle Program

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Homeland Security

- Another newly created program for emergency services
- Limited to GSA's Multiple Award Scheduled Contracts
 - Disaster Recovery – With Certified Companies
 - National / Natural Disasters
 - Major Disasters – Terrorism, (Nuclear, Biological, Chemical)
 - State and Local Governments Authorized
 - Effective February 1, 2007,
 - Section 833 of the National Defense Authorization Act
 - Only Authorized Representatives can place orders
 - Products and Services Determined By Secretary of Department of Homeland Security and Under Section 833

Schedules e-Library

Welcome... Schedules e-Library is your source for the latest GSA and VA Federal Supply Schedules and GWAC contract award information. Schedules e-Library is updated daily to provide you with the latest award information!

Quick Schedule

Go to

Search

enter **Keywords**, **Contract Number**, **Contractor/Manufacturer Name**, **Schedule/SIN/GWAC Number**

in

Governmentwide Acquisition Contracts (GWAC)

GWAC Total Solutions saves you time and money...

[View all GWACs](#)

[View an Alphabetical Listing of available Contractors \(a-z\)](#)

State and Local Governments

- #### Category Guide
- Disaster Relief
 - Homeland Security
 - Solutions & Electronics
 - Law Enforcement, Fire, & Security
 - Recreation & Apparel
 - Tools, Hardware, & Machinery
 - Vehicles & Watercraft
- ▶ Building & Industrial
 - ▶ Furniture & Furnishings
 - ▶ Hospitality, Cleaning, & Chemicals
 - ▶ Laboratory, Scientific, & Medical
 - ▶ Office Solutions
 - ▶ Services
 - ▶ Travel & Transportation Solutions
 - ▶ Wildland Fire & Equipment

Cooperative Purchasing

Section 211 of the E-Government Act of 2002 enables states and localities to purchase IT products, services, and support equipment from Federal Supply Schedules.

[View authorized vendors](#)

[Cooperative Purchase FAQ](#)

Disaster Recovery Purchasing

Section 833 of the National Defense Authorization Act allows state and local governments to purchase products and services to facilitate recovery from a major disaster.

[View participating vendors](#)

[Disaster Recovery Purchasing FAQ](#)

Library News...

New Schedules e-Library Beginning February 9th, 2007, we will be introducing NEW enhancements to Schedules e-Library! Click the image to learn more about these enhancements

[Learn More...](#)

GSA Federal Supply Schedules

[Find out more about the GSA Schedules \(Multiple\)](#)

VA Federal Supply Schedules

[For more information about the VA Schedules](#)



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- 411 1 **Ground Transportation Services** - Ground Transportation Services utilizing Van, Motor Coach (Bus), or Limousine for both scheduled and unscheduled routes. Services are available for single or multiple passenger shuttle transportation between and among buildings; driver services; airport transport; and VIP transport; etc. within or between cities. All services necessary to provide passenger shuttle services.
- 411 2 **RENTAL SUPPLEMENTAL VEHICLE PROGRAM (RSVP)** - Vehicle rental services (including car rental, truck rental, and special equipment rentals such as trailers, refrigerated trucks, etc.) to supplement federal fleets and/or official business vehicular needs for other than temporary duty travel purposes. Typical rental requirements include, but are not limited to, temporary replacement of a fleet vehicle damaged as a result of an accident or incident; temporary replacement of a fleet vehicle undergoing maintenance; supplemental transportation support for fleets; supplemental transportation support for special events (e.g., political events, G8, training); transportation support for natural disasters, emergencies, and/or continuity of operations tests and drills; etc. Services include reservation services, online booking, pick up and return services, vehicle delivery services, fueling, driver, roadside, and navigation assistance, special vehicle needs (e.g., hand controls, wheel chair lifts), reporting, billing, and consulting services.
- 411 3 **Transportation Consulting Services** - Services available under this special item number are designed to provide agencies with access to transportation consultants to assist them in spend analysis, benchmarking, best practice evaluations, risk assessment, performance metrics, outsourcing studies, re-engineering, requirements analysis, policy review and audit analysis & studies. This includes consultation on the full range of transportation and accessorial services to fulfill requirements for one or more modes of transportation, including air, sea, and/or land transportation of supplies, resources and personnel that agencies may require. This SIN does not include actual transportation system development or guard/security services associated with transportation.

Category Guide

Homeland Security



Homeland Security was created to assist in protecting and defending our citizens in the face of emergencies. FSS offers numerous products and services that focus on protecting what matters. Whether it's installing a surveillance and security system into a building, increasing preparedness for a biological attack, outfitting a new office with furniture, or supporting transportation infrastructure, FSS has your solution! [For more information click here.](#)

State and Local Governments

Section 833 of the National Defense Authorization Act gives State and Local Governments the ability to purchase products and services to facilitate the recovery of a major disaster declared by the President. [To view participating vendors, click here.](#)

- ▶ Defending Against Bio-terrorism
- ▶ Information Technology to Secure the Homeland
- ▶ Preparedness and Supporting First Responders
- ▶ Securing America's Borders and Buildings



Emergency Lodging

- Included as authorized program for emergency services
 - In addition to the FedRooms program for TDY Travel
 - Outsourced program to Corporate Lodging Consultants (CLC)
 - Facilitated to meet all your lodging needs as it relates to mission or emergency



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Project Description – GSA Schedule

- Request to participate under GSA BPA
- Travel Services Solutions (TSS) Schedule 599 – SIN 599-3
- CLC handles all lodging for volunteers that work natural disasters
- CLC also handles victim / evacuee lodgings
 - Research and select quality hotels
 - Negotiate rates
 - Handle centrally billed accounts
 - Audit invoices



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Emergency Lodging

- Dedicated company to ensure that specified activities are completed to your satisfaction
- Clearly defined role definitions for support as it relates to the mission or emergency
- One central focal point to meet needs and requirements



Emergency Lodging

- An on staff “expert” as an advocate for your programs
- Opportunity to provide services in the areas that are critical to your mission success and within allowable reimbursement limits



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How does it work?

- Agency placed on GSA Established BPA
- Agency set up an account with Corporate Lodging Consultants (CLC) and the places a Task Order with CLC when an event occurs
- CLC hotel negotiations begin when need requirements are received from the Agency for a specific mission / emergency / incident / area
- CLC contract negotiators locate rooms from existing contract database or finds other hotels which meets the Agency needs

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How does it work? (continued)

- As soon as the negotiators set up a hotel for disaster services – the accounting group sets up the direct billing process with the hotel(s)

- Employee / Volunteer / Evacuee
 - arrives at hotel – signs in and goes to bed

- Hotel accumulates proper folios - attaches them to the sign-in sheet and sends information to CLC



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How does it work? (continued)

- CLC Audits and processes the bills, summarizes the bill by Disaster / Incident Number, and electronically bills the Agency
 - Bill is sorted by:
 - Cost Center
 - City
 - Division
 - Region,..etc



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How does it work? (continued)

- CLC audit process provides valuable information on contract compliance by the hotels and actual room night costs
- Agency pays CLC with one check
- CLC then pays the hotel(s)



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How does it work? (continued)

- CLC establishes a 24-Hour 365-Day emergency toll free number
- CLC immediately responds and starts to locate hotels as close to the disaster as possible
- Each Agency account can establish special procedures
- Goal is to establish contracts in quality hotels



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Emergency Lodging

Corporate Lodging Consultants, Inc.

8110 E. 32nd St. North Suite 200

Wichita, KS 67226

Ph: 800-835-4045

Fax: 316-636-9258

www.corplodging.com

<mailto:gshaw@corplodging.com>

Ground Transportation Services

- SIN 411-1 - Van, Motor Coach (Bus), or Limousine
 - Single or multiple transportation routes between:
 - Buildings, Driver Services, Airport transport, and VIP transport within or between cities.
 - Shuttle Transportation between housing locations and medical facilities or grocers.
 - Transportation for COOP and Emergency Evacuation needs



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Thanks so much for your time!